

## Returning Library Materials

**The Lighthouse Point Library Drop Box is open for returning library books. ONLY** materials checked out from the Lighthouse Point Library should be put in the drop box. Materials checked out from other libraries are not accepted. **Please remember returned Library materials will still show on your account AT LEAST 72-HOURS after you place them in the drop box.** This 72-hours is when the materials are disinfected (Lysol, Clorox, and UV wand) and are placed in quarantine. **After the 72-hour quarantine, items are checked in as of the date they were placed in the drop box.**

### How We Disinfect Returned Library Materials

**Step 1:** The Lighthouse Point Library is ONLY receiving returned materials through the outside drop box. Materials checked out from other libraries should NOT be placed in the Lighthouse Point Library drop box.

**Step 2:** Multiple times a day, staff members wearing gloves and face coverings empty the outside drop box and clean both the outside and inside plastic covers of returned books, DVDs, and audiobooks with disinfecting wipes (Lysol, Clorox, etc.) and paper towels. Staff then also cleans the drop box with disinfectant spray. During this process, an auxiliary drop box at least 6 feet away from staff members may be used to receive patrons' returns.

**Step 3:** Returned materials are then moved into a 72-hour quarantine area to where they are fanned out. Book carts are then disinfected and made ready for the next user. Reminder - Library materials will still show on your account AT LEAST 72-HOURS after you place them in the drop box. There are no late fees during this time.

**Step 4:** At the end of the 72-hour quarantine all items are inspected again to make sure they are clean and dry.

**Step 5:** Returned items are then ready to be checked-in, shelved, or released to the next patron on the reserve list.

Please note select items may also be sanitized with a standing high intensity UV wand for 2 minutes per area. The UV wand the Library uses is the HygenX Vray High Intensity Portable and Cordless UV-C Sanitizer.



## Reminder – The Library IS NOT Accepting The Donation of Books or Materials

The Friends of the Library are currently unable to accept any book or materials donations. Due to safety concerns, any donation left outside of the building, in the drop box, or on the grounds must immediately be sent to the dumpsters.

# Library Materials Disinfecting Resources

## Ongoing Updates

**Reopening Archives, Libraries, and Museums (REALM) Information Hub: A COVID-19 Research Project. Date is Ongoing.** <https://www.webjunction.org/explore-topics/COVID-19-research-project.html>

**COVID-19 Resources for Libraries and Museums Information Hub. Date is Ongoing. Institute of Museum and Library Services. Date is Ongoing.** <https://www.ims.gov/coronavirus-covid-19-updates/covid-19-resources-libraries-and-museums>

**Florida Library Association COVID-19 Hub. Date is Ongoing.**

<https://fla.memberclicks.net/fla-covid-19#Timeline>

**Public Library Association COVID-19 Hub. Date is Ongoing.**

<http://www.ala.org/pla/issues/covid-19>

**American Library Association COVID-19 Hub. Date is Ongoing.**

<http://www.ala.org/tools/covid-19-recovery>

## Chronological Order

**Covid-19 took away our family's second home: The library. October 19.** The Washington Post.

<https://www.washingtonpost.com/lifestyle/2020/10/20/public-library-closed-covid-19/>

**Brushing Dust Off Books: Public Libraries During COVID. October 07.** Pasadena Voice.

[https://www.pasadenavoice.com/stories/brushing-dust-off-books-public-libraries-during-covid\\_32024](https://www.pasadenavoice.com/stories/brushing-dust-off-books-public-libraries-during-covid_32024)

**Please Stop Microwaving Your Library Books: A COVID-era public service announcement. September 21.** Book and Film Globe (great photo of burnt book!). <https://bookandfilmglobe.com/fiction/please-stop-putting-your-library-books-microwave/>

**Northeast Document Conservation Center research on collections, disinfecting, and specific concerns about COVID-19. September 18 (full research pending).** <https://www.nedcc.org/free-resources/preservation-leaflets/3.-emergency-management/3.5-disinfecting-books>

**The International Federation of Library Associations and Institutions (IFLA). COVID-19 and the Global Library Field. Hub of resources. September 15.** <https://www.ifla.org/covid-19-and-libraries>

**A Pandemic Side Effect: Low Morale in Public Libraries. September 14.** Public Libraries Magazine

<http://publiclibrariesonline.org/2020/09/a-pandemic-side-effect-low-morale-in-public-libraries/>

**Schools work to allow safe access to library books. September 4.** Intermountain Catholic (process of classroom visits covered). <http://www.icatholic.org/article/schools-work-to-allow-safe-access-to-library-books-70314115>

**GUIDANCE FOR MANAGING FEDERAL DEPOSITORY LIBRARY COLLECTIONS SAFELY DURING COVID-19. September 3.** <file:///C:/Users/ckeyes/Downloads/Guidance-managing-depository-collections-safely-during-covid-rev-09032020.pdf>

**HOW TO DISINFECT BOOKS: A DISCUSSION. Aug 26.** Book Riot. <https://bookriot.com/how-to-disinfect-books/>

**CDC - Cleaning and Disinfection for Households Interim Recommendations for U.S. Households with Suspected or Confirmed Coronavirus Disease 2019 (COVID-19). July 10.** <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cleaning-disinfection.html>

**'Fake spit' tests shows library materials free of coronavirus after 3 days June 25.** USA Today

<https://www.usatoday.com/story/news/nation/2020/06/25/fake-spit-tests-show-library-materials-free-coronavirus-after-3-days/3256112001/>

**Libraries Strive to Stay 'Community Living Rooms' as They Reopen. June 11.** New York Times.

<https://www.nytimes.com/2020/06/11/books/coronavirus-library-reopening.html?smid=em-share>

**IMLS Research Partnership To Address Safety Guidelines for Library, Museum Materials. June 3.** Library Journal

<https://www.libraryjournal.com/?detailStory=imls-research-partnership-to-address-safety-guidelines-for-library-museum-materials>

**Little free Library Books, May 22.** Books during pandemic <https://littlefreelibrary.org/best-practices-at-little-free-libraries-during-the-coronavirus-outbreak/>

**Is it safe to borrow library books? Your COVID-19 questions answered May 20.** CBC News <https://www.cbc.ca/news/covid-questions-library-asthma-1.5570160>

**IMLS, CDC: On Staff Safety, Handling Paper In COVID-19 Pandemic. April 8.** Library Journal

<https://www.libraryjournal.com/?detailStory=imls-cdc-on-staff-safety-handling-paper-in-covid-19-pandemic>

**IMLS, CDC Offer Guidance for Disinfecting Returned Library Books April 2.** School Library Journal.

<https://www.slj.com/?detailStory=IMLS-CDC-offer-guidance-for-disinfecting-returned-books-library-journal-coronavirus-covid19>

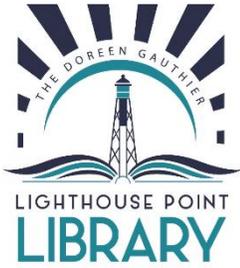
**How to Sanitize Collections in a Pandemic March 27.** American Libraries

<https://americanlibrariesmagazine.org/blogs/the-scoop/how-to-sanitize-collections-covid-19/?fbclid=IwAR3LnShC17mfquIOYuslIjdDFiBNRqyxC2xouGZQcoKx6JvjPgFIfGCGsU>

**Handling Library Materials and Collections During a Pandemic, American Library Association, March 26.**

<http://www.ala.org/alcts/preservationweek/resources/pandemic>

**National Institutes of Health: March 17.** National Institute of Health. Covid-19 is detectable in aerosols for up to three hours, up to four hours on copper, up to 24 hours on cardboard and up to two to three days on plastic and stainless steel. <https://www.nih.gov/news-events/news-releases/new-coronavirus-stable-hours-surfaces>



# Lighthouse Point Library 24/7 Online Resources [lighthousepointlibrary.com](http://lighthousepointlibrary.com)

Go To Catalog

Enter your Lighthouse Point Library card number. The password is your phone number



## **OverDrive/Libby** eBooks and streaming audiobooks

The Lighthouse Point Library has over 9,000 eBooks and 1,000 streaming audiobooks available through Overdrive/Libby. We are part of the South Florida Library Information Network (SEFLIN) shared digital resources. If you need assistance downloading an eBook please call the Library.



## **cloudLibrary** eBooks and streaming audiobooks

The Doreen Gauthier Lighthouse Point Library has received a grant for access to cloudLibrary eBooks! There are TONS of NEW kids and adult eBooks to check out. Note cloudLibrary DOES NOT WORK on Kindle Paperwhite, older Kindle Fire or Older Nook readers.



## **NEW for 2021!** The Wall Street Journal Online

Access The Wall Street Journal from anywhere!



## **NEW for 2021!** Consumer Reports Online

Searchable digital magazine issues going back eight years. Provides unbiased product ratings and reviews of all types of products.



## **NewsBank Sun Sentinel, Miami Herald, Palm Beach Post**

Access tons of newspapers from across the nation.



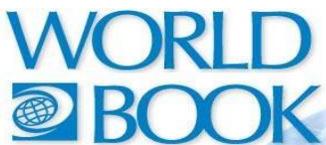
## **Pronunciator** Learn a new language

Beginner through advanced. Many languages include live classes, movies, music, and more.



## **Gale Legal Forms for the State of Florida**

Access an extensive searchable collection of free legal forms. Warning: Public users should consult an attorney in their state for serious legal matters.



## **Worldbook Online**

Learning and fun by grade level. Early World of Learning (preschool), Kids (elementary users), Student (upper-elementary and middle-grade users), Advanced (high school). Spanish language resources through Enciclopedia Estudiantil Hallazgos.



**The Florida Electronic Library (FEL)** is a gateway to electronic magazines, newspapers, almanacs, encyclopedias and books.



# The Building May Be Closed But Library Services Are OPEN!

## Curbside Takeout Service

### Reserve Your Items Online or By Phone

[lighthousepointlibrary.com](http://lighthousepointlibrary.com)

**954-946-6398 Monday – Friday 10am to 4pm**

Library curbside takeout service gives patrons access to the entire library collection in a safe manner while the City Hall/Library building is closed to walk-in visitors. Patrons may reserve print books, DVDs, and audiobooks through the online catalog or by calling the library during takeout hours. Once staff have retrieved the requested materials from the shelves, they will call the patron to confirm a pickup time. Items requested before 3pm Monday – Friday will be ready the next business day. Items requested after 3pm, on weekends, or on holidays may take additional business days. Bagged and labeled items will be available under the covered walkway (outside of the Library) at the selected pickup time. Patrons with special needs may request items be brought to their car (weather permitting). This service permits staff to bring library items out to the trunk of a patron's car. This allows patrons with special needs to remain in their car, and both the staff member and patron to maintain social distancing.

**Learn Origami – For all ages!** No registration needed. Weekly grab and go templates with origami paper will be in front of the Library during takeout hours. This is a great project for all ages, especially families!

**StoryWalk in De Groff Park – For all ages! NEW book went up January 2021!** The Friends of the Library StoryWalk® in De Groff Park follows a sand trail and is open daylight hours (parking is limited). Don't forget to check out the back of the StoryWalk® panels for Library photos, facts, and details on how Lighthouse Point households can get a FREE copy of the book. Remember the StoryWalk® is a great way for children and adults to enjoy picture books, reading, the outdoors, and exercise all at the same time!

**ONLINE Library Programs - Youth** Enjoy Story Time, STEAM, Coding, and 1,000 Books Before Kindergarten. Visit [lighthousepointlibrary.com](http://lighthousepointlibrary.com) (Programs Youth) for registration and details. Select programs have take-home project kits.

**ONLINE Book Club Discussion – Adults** Monthly registration is required and the number of spots is limited. The book club title changes monthly. Multiple copies of the title are available for checkout through the Library. Supported by the Friends of the Library.

**Ask-A-Librarian 954-946-6398 Monday – Friday 10am to 4pm**

Need help learning how to download an eBook? A research question for school? The address for your State Senator? Librarians are just a phone call away.

